

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on April 3rd 2019, 8:30 a.m. at the Fire School, Dover.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (3-6-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs: currently working with the counties on 2019 schedule
 - Wilmington, FE, EOC, 9 Apr 2019
 - Kent WS/TTS, MCI, 10 and 22 May 2019
 - NCC, FSE Airport, 13 Apr 2019
 - State HazMAT WS, 10-11 May 2019
 - AG, TTX, AG Terror, 28 May 2019
 - DTI cyber, FE 19 June 2019
 - State HazMAT FE, 17 July 2019
 - DNG, FSE HazMAT, 9-11 July 2019
 - DETF, TTX Debris Management, 17 July 2019
 - State Terrorism TTX, 18 Sept 2019
 - Kent, DR, Comm, 17 and 29 Oct 2019
 - Other DE exercises;
LE
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 1 May 2019 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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PH:

DHPC Symposium, 7 Mar
COOP Functional Exercise, 1 May
Family Assistance Center and Fatality Management TTX, 14 May
3-Day RSS/POD Full Scale Exercise on Sept 26, 27, and 28th.

HC:

AI/Nemours

Active Shooter Drill with Saint Francis – Jan 2019

Bayhealth

Move to new Sussex Campus is set for Feb 5th

Beebe

Hurricane Exercise with Town of Lewes- Jan 15th
Infectious Disease Exercise- Winter/Spring 2019
HazMAT Exercise – Summer 2019

Christiana Care

Mass Vaccination Exercise (Flu)- Oct 10th
ABLS- in planning

Nanticoke

Functional Infectious Disease Exercise- Jan 2019

Saint Francis

Active Shooter Drill with AI/Nemours- Jan 2019
Active Shooter Drill in Emergency Department- Feb 2019
Pharmacy HazMAT Drill- March 2019

Dover AFB

Child Abduction Exercise – Jan 2019
HazMAT Spill Exercise – Jan 2019
Air Show Exercise- Summer 2019

EMSPS

RSS Exercise- Fall 2019

*** Statewide HazMAT Workshop with Infectious Disease and Decontamination
Training – May 10th and 11th at the DE Fire School- Dover

Training Programs; currently working on the 2019 schedule

- AWR-160 WMD Awareness Level Training, 5 Mar, 8 Attended
- AWR 147 Rail Car Incident Response, 28 Mar, cancelled
- COOP, 9-10 Apr, 20 enrolled

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- PER-320 PPE course (PH only). 11 Apr, PH is filling
- MGT-403 Access and Functional Needs Preparedness Planning, 25 Apr, 12 enrolled
- PRE-100 TEEK active shooter course/workshop, 7 May, 14 enrolled
- PER-353 TEEK active shooter incident management course, 7-9 May, disciplines are filling
- AWR 148 Crisis Management for School-Based Incidents, 11 June, 4 enrolled
- AWR-343 Hurricane awareness, 25 June, 2 enrolled
- Office of Bomb Prevention (OBP), coordinating to conduct 4 courses this year at various chemical facilities in DE, more to follow on locations & dates
- In-residence courses:
 - Center for Domestic Preparedness (CDP), 4
Now accepting resident training class applications
 - New Mexico Tech (NMT), 1 this month, 25 registered from the 31st CST for 2019
 - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- Sussex water contamination TTX and Delaware IMT/Fire Fly TTX

2. Financial Statements, FY16 T&E

6. Old Business:

- **Disciplines brief on written summaries from previously approved class's or conferences:**

LE: approvals

North American Mounted Unit training, 20-22 Apr 18
Mid Atlantic INLETS conference, 18-22 June 18
Outlaw Motorcycle Gang Conference, 9-15 Sept 2018
East Coast Gang conference, 25-28 Sept 2018
Internet Evidence Finder Ops course, 8-12 Oct 18
CLEIG training conference, 17-19 Oct 2018
DHS Narcotics Analytic seminar, 23-24 Oct 18

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Basic Sniper school, 10-14 Dec 2018
Drug Lab recertification course, Dec 2018
Cellebrite Evidence Repair Tech course, 16-19 Mar 2019
Cellebrite cell phone investigators training, TBD
Tactical Explosive Breaching certification course, Mar 2019
Mid-Atlantic Regional Gang MARGIN conf, 3-6 Mar 2019

FS: approval

Drone Pilot Cert training, TBD
Swift water Rescue, TBD
NCC Structural collapse, Oct 2018
Structural collapse, VA beach, 12-21 Oct 2018
Tower Rescue Operations course, 18-19 May 2019
Vehicle Extrication course, 18-19 May 2019
Public Safety UAS training conf, TBD

CT: approval

AUVSI Drone conference, 29 Apr-2 May 2019

EMS:

Difficult Airway Instructor certification course, 9-10 Mar 19
Difficult Airway course, TBD
SWAT Medic re-cert Kent EMS, re-schedule
SWAT Medic re-cert Kent EMS, 9-14 June 2019

DTI:

COOP planning course, 4-8 May 2019
Gartner cyber security training conference, 17-20 June 2019

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.
- LE \$475.00, \$2,513.50, \$258.00, \$1,870.00 and \$16,100.00
- CT \$12,000.00
- EMS \$2,397.61
- FS \$18,750.00

b. Request for Exercises

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- none
- c. New T&E request form approval
- d. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.
- 8. NIMS coordinator - update
- 9. CERT/Citizen Corps - update
- 10. Other Subcommittee Business
- 11. Committee members comments
- 12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed